



# Submission of comments to API/A using SPACECOM

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# Sub-section IA of Article 9

- *Advance publication of information on satellite networks or satellite systems that are not subject to coordination procedure under Section II*
- Commenting procedures
  - Comments to an API/A should be submitted within 4 months of API (No.9.3)
  - Comments to be captured using SPACECOM (Res55)
  - The Bureau publishes the list of administrations which have sent comments and provide a summary of the comments in an API/B special section (No.9.5)

# Regulatory procedures for comments and resolution of difficulties

## ● Resolution of difficulties

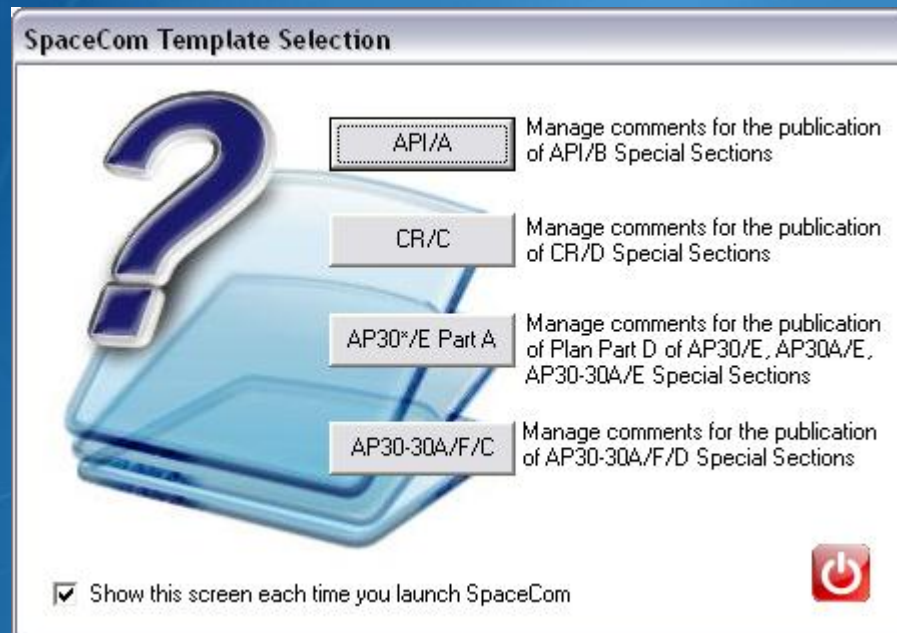
- Both administrations shall endeavour to cooperate in joint efforts to resolve any difficulties and shall exchange any additional relevant information that may be available
- *Either party can request for the assistance of the Radiocommunication Bureau*
- In case of difficulties, the administration responsible for the planned satellite network shall explore all possible means to resolve the difficulties without considering the possibility of adjustment to networks of other administrations
- If no such means can be found, it may request the other administrations to explore all possible means to meet its requirements.
- The administrations concerned shall make every possible effort to resolve the difficulties by means of mutually acceptable adjustments to their networks.

# Hands-on exercise on the submission of comments to API/A special sections using Spacecom

# Launch Spacecom





# Select API/A from the Template Selection



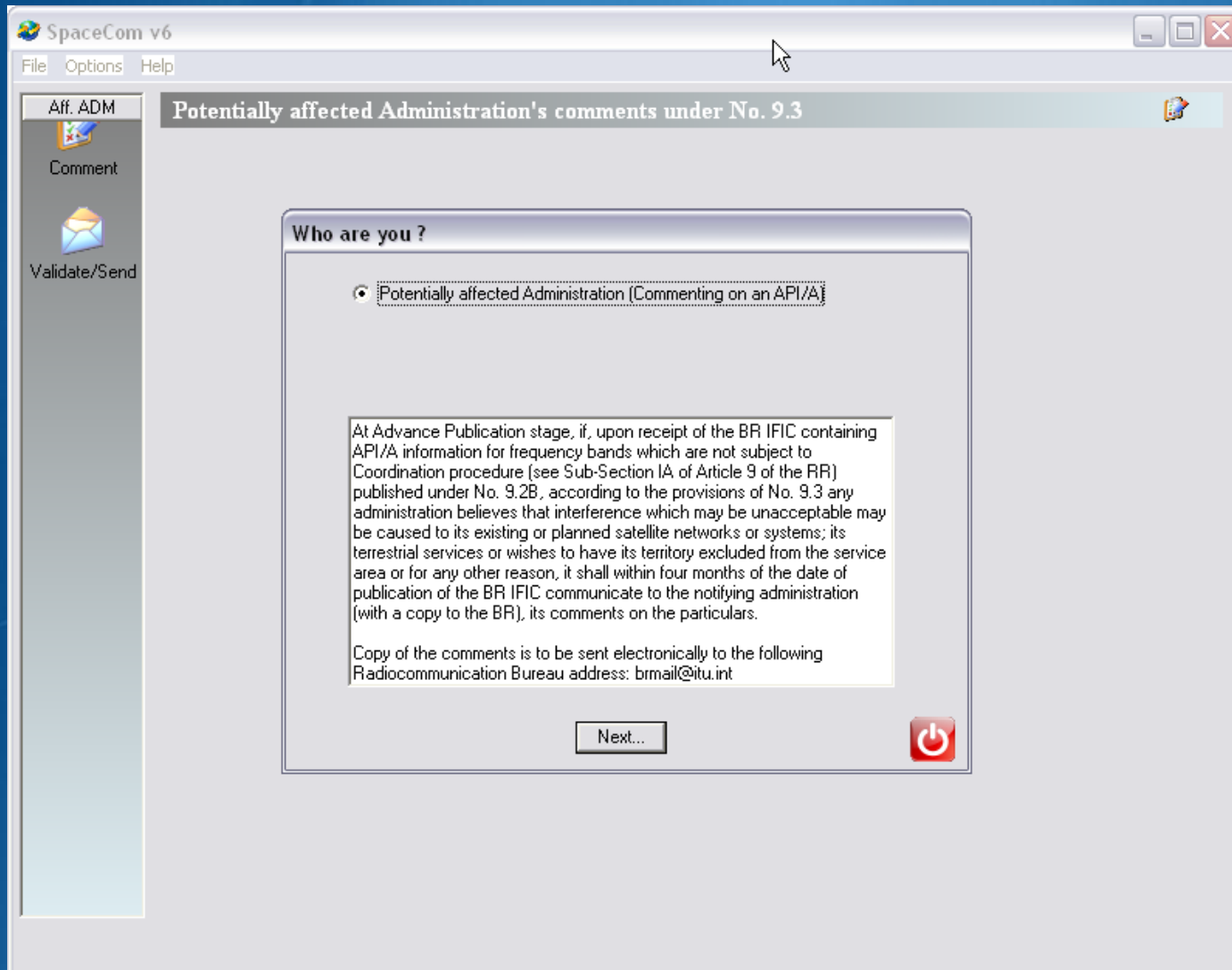
# Enter your Administration code

**Login**

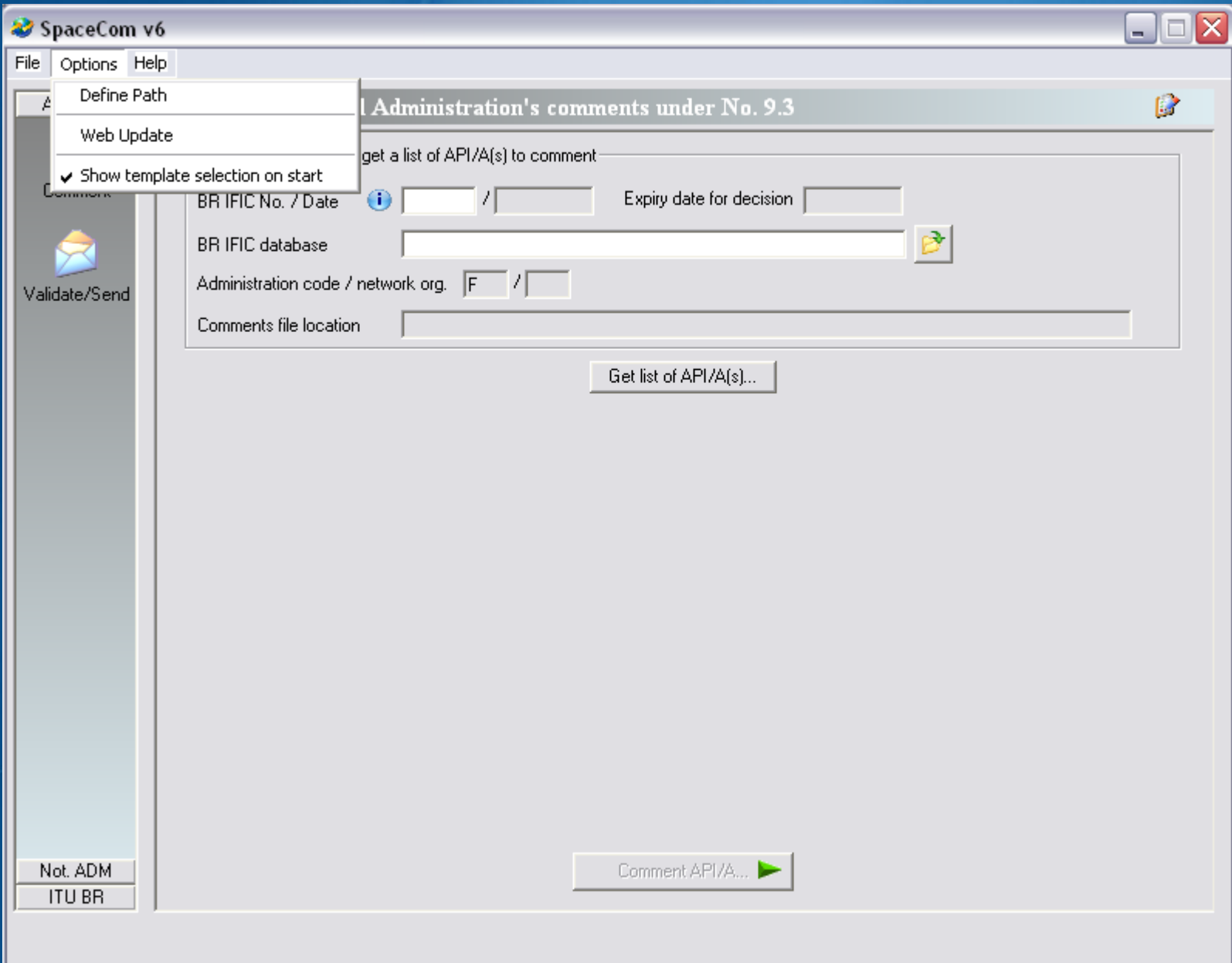
 Enter your Administration code / network org.

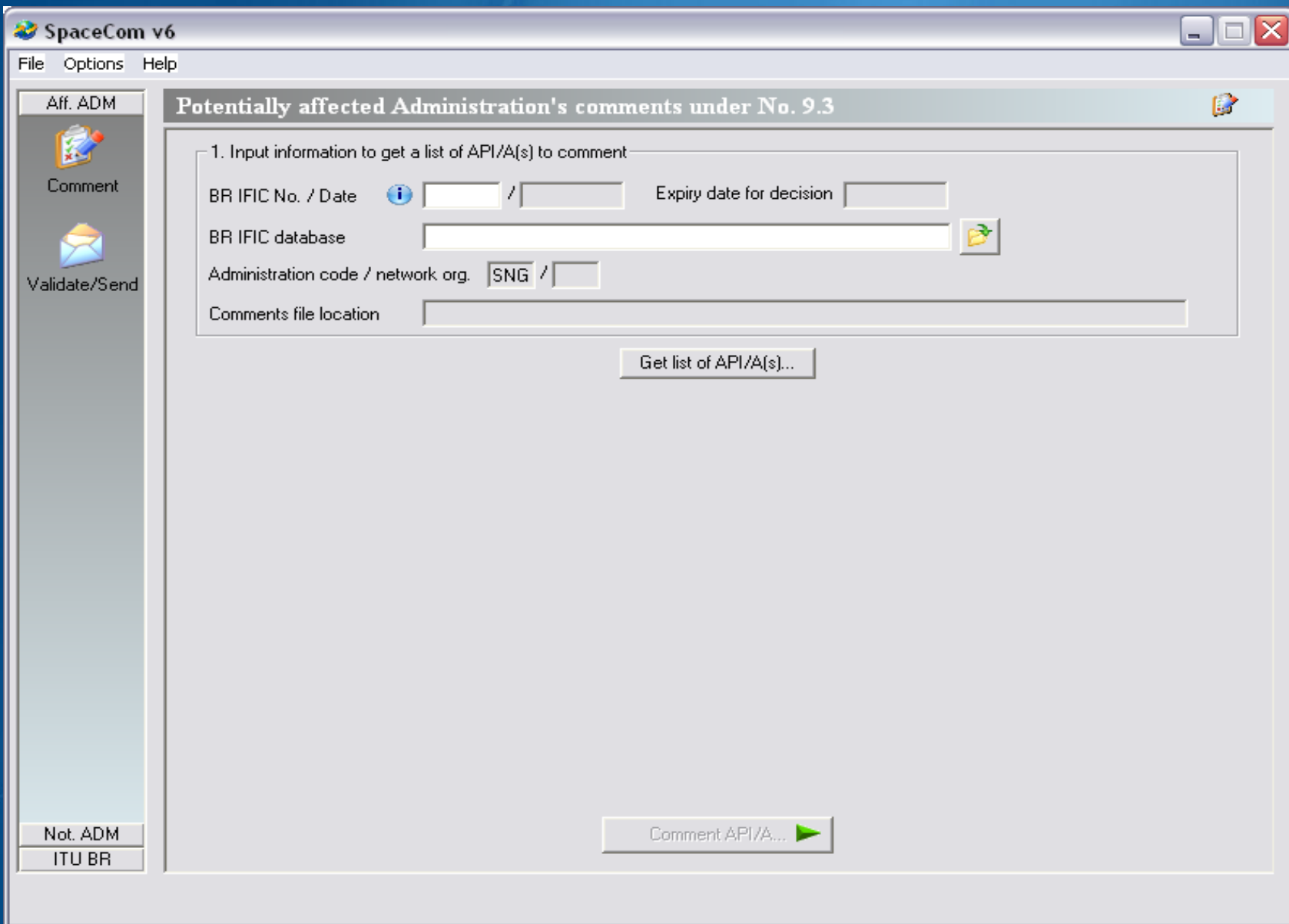
/  

# Specify that you are acting as a potentially affected Administration











- Aff. ADM
- Comment
- Validate/Send
- Not. ADM
- ITU BR

### Potentially affected Administration's comments under No. 9.3

1. Input information to get a list of API/A(s) to comment

BR IFIC No. / Date  /  Expiry date for decision

BR IFIC database  

Administration code / network org.  /

Comments file location

Get list of API/A(s)...

Comment API/A... 



Aff. ADM

Comment

Validate/Send

Not. ADM

ITU BR

### Potentially affected Administration's comments under No. 9.3

#### Select IFIC database

Look in: S\_IFIC\_2632 (D:)

- My Recent Documents
- Desktop
- My Documents
- My Computer
- Local Disk (C:)
- S\_IFIC\_2632 (D:)
- rtingres on 'File Server Montbrillant (Resp. Ta
- Planche on 'blue\Dfs\Users\P' (L:)
- br on 'blue\dfs' (M:)
- refinfow on 'blue\dfs' (Q:)
- refinfo on 'blue\dfs' (R:)
- xchange on 'blue\dfs' (X:)
- appxchg on 'blue\dfs' (Y:)
- Mes dossiers de partage
- My Network Places
- 8T88

File name: ific2632.mdb

Files of type: Access files (\*.mdb)

Open as read-only

Open

Cancel

Comment API/A...



Aff. ADM



Comment



Validate/Send

### Potentially affected Administration's comments under No. 9.3



#### Select IFIC database



Look in:

- My Recent Documents
  - Desktop
  - My Documents
  - My Computer
  - My Network Places
- Acrobat
  - backlog
  - BR\_soft
  - Data**
  - Gimsdb
  - Index
  - licence
  - pdf
  - preface
  - Utils

File name:

Files of type:

Open as read-only

Not ADM

ITU BR



### Potentially affected Administration's comments under No. 9.3



- Aff. ADM
- Comment
- Validate/Send
- Not. ADM
- ITU BR

#### Select IFIC database



Look in: Data

- My Recent Documents
  - Desktop
  - My Documents
  - My Computer
  - My Network Places
- Ific\_data
  - SpaceCom\_data
  - SpacePlans

File name: ific2632.mdb

Open

Files of type: Access files (\*.mdb)

Cancel

Open as read-only

Comment API/A...

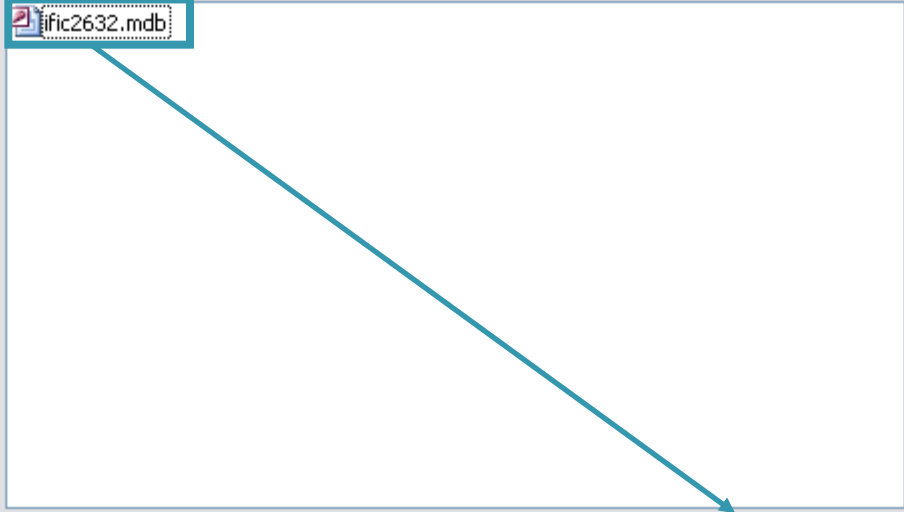


- Aff. ADM
- Comment
- Validate/Send
- Not. ADM
- ITU BR

### Potentially affected Administration's comments under No. 9.3

#### Select IFIC database

Look in: Ific\_data



- My Recent Documents
- Desktop
- My Documents
- My Computer
- My Network Places

File name: ifc2632.mdb

Files of type: Access files (\*.mdb)

Open as read-only

Open  
Cancel

Comment API/A... >

Aff. ADM



Comment





Validate/Send

Not. ADM

ITU BR

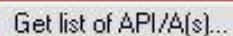
## Potentially affected Administration's comments under No. 9.3

1. Input information to get a list of API/A(s) to comment

BR IFIC No. / Date  2632 / 11.11.2008 Expiry date for decision 11.03.2009BR IFIC database D:\Data\ific\_data\ific2632.mdb 

Administration code / network org. SNG /

Comments file location





Aff. ADM




Comment



Validate/Send

## Potentially affected Administration's comments under No. 9.3

1. Input information to get a list of API/A(s) to comment

BR IFIC No. / Date  2632 / 11.11.2008 Expiry date for decision 11.03.2009BR IFIC database D:\Data\ific\_data\ific2632.mdb Administration code / network org. SNG / Comments file location 

2. Select a API/A to comment and click 'Comment API/A...'



|   | Notice id. | Special section | Rev. | No. | Adm. | Org. | Satellite network | Orb.Pos. | Comments completion | Comments last update |
|---|------------|-----------------|------|-----|------|------|-------------------|----------|---------------------|----------------------|
| ▶ | 108540492  | API/A/5325      |      |     | CHN  |      | XW-1              | NGSO     | ✘                   |                      |

Not. ADM

ITU BR

Aff. ADM



Comment



Validate/Send

## Potentially affected Administration's comments under No. 9.3

API/A information

Notice Id. 
 Special Section 
 Adm./ntwk. org. 
 Satellite network 
 Orb. pos. 
Comments NOT completed

1. Enter your comments by clicking the relevant check box in column 'Add'

|   | Comment Type                             | Added by affected Adm. | Add                      | Administration comments  |
|---|--|------------------------|--------------------------|--|
| ▶ | Excluding territory                      |                        | <input type="checkbox"/> | <b>CHECK THE BOX(ES)<br/>APPROPRIATE TO<br/>YOUR OBJECTION (S)</b> |
|   | Interference to the terrestrial services |                        | <input type="checkbox"/> |  |
|   | Interference to the space services       |                        | <input type="checkbox"/> |  |
|   | Other                                    |                        | <input type="checkbox"/> |  |

2. Enter Attachment reference

|   | Type | File Name | Extension | Description |
|---|------|-----------|-----------|-------------|
| * |      |           |           |             |

3. Click 'Check Comments completed' when you have finished with all your entries

Not. ADM

ITU BR



Select a new API/A...

Save



Check Comments completed



Create report

Aff. ADM



Comment



Validate/Send

## Potentially affected Administration's comments under No. 9.3



API/A information

Notice Id. Special Section Adm./ntwk. org. Satellite network Orb. pos. **Comments NOT completed**

**108540492** **API/A/5325** **CHN** **XW-1** **NGSO**

1. Enter your comments by clicking the relevant check box in column 'Add'

| Comment Type                             | Added by affected Adm. | Add                                 | Administration comments |
|--|------------------------|-------------------------------------|-------------------------|
| Excluding territory                      |                        | <input type="checkbox"/>            |                         |
| Interference to the terrestrial services |                        | <input type="checkbox"/>            |                         |
| Interference to the space services       | KOR                    | <input checked="" type="checkbox"/> | wants to be added       |
| Other                                    |                        | <input type="checkbox"/>            |                         |

2. Enter Attachment reference

| Type | File Name | Extension | Description |
|------|-----------|-----------|-------------|
| *    |           |           |             |

3. Click 'Check Comments completed' when you have finished with all your entries

Not. ADM

ITU BR



Select a new API/A...

Save



Check Comments completed



Create report

Aff. ADM



Comment



Validate/Send

Not. ADM

ITU BR

## Potentially affected Administration's comments under No. 9.3

API/A information

Notice Id. Special Section Adm./ntwk. org. Satellite network Orb. pos. **Comments NOT completed**

**108540492** **API/A/5325** **CHN** **XW-1** **NGSO** 20.11.2008

1. Enter your comments by clicking the relevant check box in column 'Add'

| Comment Type                             | Added by affected Adm. | Add                                 | Administration comments |
|--|------------------------|-------------------------------------|-------------------------|
| Excluding territory                      | SNG                    | <input checked="" type="checkbox"/> | wants to be added       |
| Interference to the terrestrial services |                        | <input type="checkbox"/>            |                         |
| Interference to the space services       | SNG                    | <input checked="" type="checkbox"/> | wants to be added       |
| Other                                    |                        | <input type="checkbox"/>            |                         |

INDICATE ANY ATTACHMENT PROVIDED WITH YOUR COMMENTS

2. Enter Attachment reference

| Type | File Name | Extension | Description |
|------|-----------|-----------|-------------|
| *    |           |           |             |

THEN

3. Click 'Check Comments completed' when you have finished with all your entries

◀ Select a new API/A...

Save



Check Comments completed



Create report

Aff. ADM



Comment



Validate/Send

## Potentially affected Administration's comments under No. 9.3

API/A information

|            |                 |                 |                   |           |  |
|------------|-----------------|-----------------|-------------------|-----------|--|
| Notice Id. | Special Section | Adm./ntwk. org. | Satellite network | Orb. pos. | Comments completed <input checked="" type="checkbox"/> |
| 108540492  | API/A/5325      | CHN             | XW-1              | NGSO      | 20.11.2008   |

1. Enter your comments by clicking the relevant check box in column 'Add'

| Comment Type                             | Added by affected Adm. | Add                                 | Administration comments |
|--|------------------------|-------------------------------------|-------------------------|
| Excluding territory                      | SNG                    | <input checked="" type="checkbox"/> | wants to be added       |
| Interference to the terrestrial services |                        | <input type="checkbox"/>            |                         |
| Interference to the space services       | SNG                    | <input checked="" type="checkbox"/> | wants to be added       |
| Other                                    |                        | <input type="checkbox"/>            |                         |

2. Enter Attachment reference

| Type | File Name | Extension | Description |
|------|-----------|-----------|-------------|
| *    |           |           |             |

AND CHECK COMMENTS COMPLETED

3. Click 'Check Comments completed' when you have finished with all your entries

Not. ADM

ITU BR

Select a new API/A...

Save

Check Comments completed

Create report

Aff. ADM

 Comment

 Validate/Send

**Potentially affected Administration's comments under No. 9.3** 

API/A information

|            |                 |                 |                   |           |   |
|------------|-----------------|-----------------|-------------------|-----------|---|
| Notice Id. | Special Section | Adm./ntwk. org. | Satellite network | Orb. pos. | <b>Comments completed</b> <input checked="" type="checkbox"/> |
| 108540492  | API/A/5325      | CHN             | XW-1              | NGSO      | 24.11.2008  |

1. Enter your comments by clicking the relevant check box in column 'Add'

| Comment Type                             | Added by affected Adm. | Add                                 | Administration comments |
|--|------------------------|-------------------------------------|-------------------------|
| Excluding territory                      | SNG                    | <input checked="" type="checkbox"/> | wants to be added       |
| Interference to the terrestrial services |                        | <input type="checkbox"/>            |                         |
| Interference to the space services       | SNG                    | <input checked="" type="checkbox"/> | wants to be added       |
| ▶ Other                                  |                        | <input type="checkbox"/>            |                         |

2. Enter Attachment reference

| Type | File Name | Extension | Description |
|------|-----------|-----------|-------------|
| *    |           |           |             |

SELECT A NEW API IN CASE OF  
ADDITIONAL COMMENT ON A DIFFERENT PUBLICATION

3. Click 'Check Comments completed' when you have finished with all your entries

Not. ADM  
ITU BR

Aff. ADM



Comment



Validate/Send

Not. ADM

ITU BR

## Potentially affected Administration's comments under No. 9.3

1. Input information to get a list of API/A(s) to comment

BR IFIC No. / Date  2632 / 11.11.2008 Expiry date for decision 11.03.2009BR IFIC database D:\Data\ific\_data\ific2632.mdb 

Administration code / network org. SNG /


Comments file location C:\SpaceCom\_Comments\_Data\API\_comments\IFIC2632\AffADM\API-IFIC2632\_SNG.mdb

Get list of API/A(s)...

2. Select a API/A to comment and click 'Comment API/A...'

|   | Notice id. | Special section | Rev. | No. | Adm. | Org. | Satellite network | Orb.Pos. | Comments completion | Comments last update |
|---|------------|-----------------|------|-----|------|------|-------------------|----------|---------------------|----------------------|
| ▶ | 108540492  | API/A/5325      |      |     | CHN  |      | Xw-1              | NGSO     | ✓                   | 20.11.2008 10:48:47  |

YOU CAN CHECK YOUR COMMENTS HAVE BEEN COMPLETED...

Comment API/A...  Create report

Aff. ADM




Comment



Validate/Send

## Potentially affected Administration's comments under No. 9.3

1. Input information to get a list of API/A(s) to comment

BR IFIC No. / Date  2632 / 11.11.2008 Expiry date for decision 11.03.2009BR IFIC database D:\Data\ific\_data\ific2632.mdb Administration code / network org. SNG / 

Comments file location C:\SpaceCom\_Comments\_Demo\API\_comments\IFIC2632\AffADM\API-IFIC2632\_SNG.mdb

Get list of API/A(s)...

2. Select a API/A to comment and click 'Comment API/A...'


|   | Notice id. | Special section | Rev. | No. | Adm. | Org. | Satellite network | Orb.Pos. | Comments completion   | Comments last update |
|---|------------|-----------------|------|-----|------|------|-------------------|----------|---|----------------------|
| ▶ | 108540492  | API/A/5325      |      |     | CHN  |      | XW-1              | NGSO     |  | 20.11.2008 10:48:47  |



VALIDATE YOUR COMMENTS

Not. ADM

ITU BR

Comment API/A...  Create report



Aff. ADM



Comment



Validate/Send

Not. ADM

ITU BR

## Validate and send your comments under No. 9.3 database to BR

BR IFIC No. / Date



2632

/ 11.11.2008

Expiry date for decision

11.03.2009

Comments file location



## 1. Validate file before sending

File validation

Not validated...

## 2. Send your comments



Create e-mail with MS Outlook...



If you don't have Microsoft Outlook,  
please send to 'brmail@itu.int' the  
comments file indicated above using your  
own messaging management program.

Aff. ADM



Comment



Validate/Send

Not. ADM

ITU BR

## Validate and send your comments under No. 9.3 database to BR

BR IFIC No. / Date



2632 / 11.11.2008

Expiry date for decision

11.03.2009

Comments file location

C:\SpaceCom\_Comments\_Demo\API\_comments\IFIC2632\AffADM\API-IFIC2632\_SNG.mdb



## 1. Validate file before sending

File validation

Validation OK

## 2. Send your comments



Create e-mail with MS Outlook...



If you don't have Microsoft Outlook,  
please send to 'brmail@itu.int' the  
comments file indicated above using your  
own messaging management program.

# Submission of comments to Bureau

- Comments to an API/A should be submitted within 4 months of API (No.9.3)
- Change the file extension from “.mdb” to “.itu” to prevent the file from being deleted by email servers.
- Note that No.9.3 requires that comments should be communicated to the publishing administration, copy to the Bureau. These communications between administrations can be through telefax or letters, but not Spacecom files.